

NOTICE TO BIDDERS
Golf Cart Fleet Replacement
Bid ID# 2018-006
Rock Island County Forest Preserve District
Indian Bluff Golf Course
6200 78th Avenue
Milan, IL 61264

November 28, 2018

To Whom It May Concern:

The Rock Island County Forest Preserve District is requesting bids for the golf cart fleet replacement (70 carts) at the District's golf course, Indian Bluff Golf Course in Milan, Illinois. The District is also offering the option of purchasing or accepting a trade-in value for sixty-six (66) of the existing Yamaha EFI white carts the District purchased new in 2014.

The price shall include all costs complete, including freight, delivery, labor, equipment and materials to be properly installed to the any manufacturer's specifications to the location noted on the proposal form. Please respond using the enclosed Proposal Bid form.

The sealed bid marked **Golf Cart Fleet Replacement – Bid ID#:2018-006** must be received no later than 12:00 PM, Friday, January 4, 2019 in the Forest Preserve Office, 19406 Loud Thunder Road, Illinois City, IL, 61259. The bids will be publicly opened and read aloud immediately thereafter. Only bids using the enclosed proposal forms will be considered.

The Rock Island County Forest Preserve District is not subject to Excise Tax or Illinois State Sales Tax.

The bids will be considered on services and equipment complying substantially with specifications stated in the scope of work, any deviation or substitution needs to be stated and described in detail. Standard catalog sheets or technical data will not be accepted in lieu of this requirement, however, descriptive literature showing complete specifications for the item being bid is not discouraged. The Rock Island County Forest Preserve District will make the sole determination on whether such substitutions are equivalent to the equipment specified.

Scope of Work/Products:

Golf Cart Specifications

Dimensions

- Overall length not to exceed 100 inches
- Overall width not to exceed 48 inches
- Overall height with suntop not to exceed 72 inches
- Wheel base not to exceed 65 inches
- Front wheel tread not to exceed 36 inches
- Rear wheel tread not to exceed 40 inches

- Minimum ground clearance 4 inches

Engine/drive train (minimum requirements)

- Engine Type: Low-emission single cylinder 60" incline OHV
- Air Cleaner: two stage, urethane-foam pre-cleaner, and high-capacity pleated paper cartridge
- Cooling System: Forced air
- Starting System: Starter generator with pedal start system
- Fuel System: Electronic fuel injection

Chassis (minimum requirements)

- Frame: Chassis features a welded automotive ladder style steel frame matted to a polypropylene structural floor, frame components are protected with a multi-step phosphate treatment, electro-deposition epoxy based coating and polyester/urethane power topcoat
- Body: Mold in polypropylene or custom formulated thermoplastic olefin painted with a two-part top coat of high-luster automotive grade polyurethane
- Steering: reduction rack & pinion steering
- Front Suspension: Fully independent automotive style strut suspension
- Rear Suspension: Fully independent automotive style strut suspension or swing arm with coil springs over hydraulic shock absorbers
- Brakes: Maintenance free internal transaxle disc brakes or self-adjusting rear wheel drum brakes
- Seating: Minimum of two person, seamless fabric-back vinyl bonded to pure virgin foam contoured seat cushions and matted to a warp and moisture resistant polypropylene bottom, strengthened with steel inserts
- Bumpers: Front and rear with minimum of 5 mph energy absorption

General Requirements

- All carts must be new from the manufacturer, no used carts will be accepted
- Maximum forward speed 15 mph
- Maximum reverse speed 10 mph
- Minimum fuel tank capacity of 5 US gallons
- Minimum tire size: 18.00 x 8.50-8.00 (4 ply rating)
- Minimum seating capacity of 2 persons
- Minimum color options of either white, light tan, light metallic silver for cart and suntop, wheel well covers
- Minimum golf bag cart bagwell accessory for two golf bags
- Each cart must include a clear polycarbonate split windshield
- Each cart must include two USB charging ports
- Each cart must include an independent cart fleet number, 1 through 70
- If a trade-in offer is accepted then a 1:1 ratio of cart delivered/removed is allowed
- All golf carts must be delivered no later than 5:00 PM on May 1, 2019.

Direct Questions and Site Visit Information:

Direct questions about the Golf Cart Fleet Replacement or to view the current fleet, contact Todd Collins, Clubhouse Manager, (309) 799-3868, Monday through Friday 8:00

AM-4:00 PM. Contractors or vendors may visit the site during normal business hours. All other site visits must be coordinated with Mr. Collins.

Prevailing Wage Rates:

This contract is subject to an "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, except that where a prevailing wage violates a Federal law, order, or ruling, the rate conforming to the Federal law, order, or ruling shall govern.

The "prevailing rate of wages" will be used for this contract. The following conditions will be required: Not less than prevailing rate of wages for Rock Island County as found by the Illinois Department of Labor or determined by a court on review shall be paid to all laborers, workers and mechanics performing work under this contract. These prevailing rates of wages are included in this contract. The contractor and each subcontractor shall keep an accurate record showing the names and occupations of all laborers, workers and mechanics employed by them on this contract, and also showing the actual hourly wages paid to each of such persons.

The submission by the contractor and each subcontractor of payrolls, or copies thereof, is required. The contractor and each subcontractor shall preserve their weekly payroll records for a period of three years from the date of completion of this contract.

If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid by Rock Island County, the revised rates as provided by the public body shall apply to this contract.

Please access Rock Island County Forest Preserve District Website (www.ricfpd.org) for Prevailing Wage Information or the Illinois Department of Labor (www.illinois.gov/idol/Pages/default.aspx) (when required)

Insurance:

The contractor or vendor shall provide insurance in the following coverage and amounts, and shall submit certificates from his insurance company indicating the coverage in force prior to starting work (when required).

Worker's Compensation	Statutory
Manufacturers & Contractors Liability	\$1,000,000-500,000
Property Damage - per accident	\$1,000,000
Aggregate	\$2,000,000
Automobile Liability including	
Hired & non-owned autos	\$1,000,000-500,000
Per accident	\$1,000,000

Permits & Building Codes: The contractor or vendor will need to acquire and provide all required permits to the Owner and the contractor/vendor shall comply with all applicable local building codes. Those building codes and regulations supersede any conflicting specifications contained herein.

Bid Bond:

A bid bond or bid security (certified check) in the amount of 5% of the bid amount shall be submitted with the enclosed bid form. (Not required for Bid ID# 2018-006)

Performance Bond:

A performance bond or contract bond in the amount of the awarded bid will be required to be held by the District in addition to a signed contract by the District and contractor/vendor before work may commence. (Not required for Bid ID# 2018-006)

Contract: The Forest Preserve Commission approved contractor/vendor shall provide a contract for the approved lump sum amount of the **Golf Cart Fleet Replacement – Bid ID# 2018-006** within seven business days of Forest Preserve Commission approval. Should the District and successful contractor/vendor not come to terms on a contract within fourteen (14) days of receipt of a contract by the approved contractor/vendor, the District reserves the right to request an agreement with the next responsible bidder.

Safety Regulations: The contractor/vendor shall have the responsibility of enforcing strict adherence to all federal, state and local job safety rules and regulations regarding job-site operations this includes the responsibility of utility locates.

General Requirements:

Once work has commenced the contractor/vendor is responsible for being at the site each day until the work is completed. Work may commence once a contract and performance bond is secured.

Work or goods/services shall be completed by May 1, 2019.

Contractor/vendor is responsible for verification of actual quantities.

The contractor/vendor shall have the responsibility of abiding by all of the Forest Preserve District policies pertaining to vendors and contractors, which shall be provided upon award of the project as required.

The successful bidder agrees to abide by the Rock Island County Forest Preserve District payment procedure in which bills received prior to the 25th day of the month are processed and paid by check on approximately the 25th day of the next month.

The Rock Island County Forest Preserve District reserves the right to reject any or all bids, to waive any irregularities in a bid, or to accept that bid which, in the judgment of proper officials, is to be in the best interest of Rock Island County Forest Preserve District.

Sincerely yours,

Kai Swanson, President

Rock Island County Forest Preserve District

PROPOSAL FORM
Indian Bluff Golf Course
6200 78th Ave, Milan, IL 61264
Golf Cart Fleet Replacement – Bid ID#2018-006

Bid Opening-Forest Preserve Office	1/4/19 12:00 PM
Rock Island County Forest Preserve District Executive Committee	
Review of bids and recommendation to full Commission	1/8/19 3:30 PM (tentative)
Rock Island County Forest Preserve Commission (Board Approval)	
Approval of bids	1/15/19 5:30 PM

The undersigned, having read the specifications, hereby agrees to furnish to the Rock Island County Forest Preserve District the following goods and services in the SUM or TOTAL NET PRICE:

<u>DESCRIPTION / TYPE</u>	<u>TOTAL NET PRICE</u>
Golf Cart Fleet Replacement (70 new carts) All costs complete, including freight, delivery, labor, equipment and materials to be properly installed to the any manufacturer’s specifications to Indian Bluff Golf Course, Milan, IL.	\$ _____
Trade-in value of 66 Yamaha EFI carts from the District. If no trade in offered then write \$0.	\$ _____
Total Lump Sum (70 Golf Cart Fleet Replacement minus value of 66 trade-in carts).	\$ _____

The seventy (70) new golf carts will be delivered approximately within _____ days of receipt a purchase order.

WARRANTY:

PROPOSAL FORM
Indian Bluff Golf Course
6200 78th Ave, Milan, IL 61264
Golf Cart Fleet Replacement – Bid ID#2018-006

FIRM NAME: _____ DATE: _____

BID REPRESENTATIVE: _____ TITLE: _____

ADDRESS _____ CITY/STATE/ZIP _____

PHONE: _____ FAX: _____

EMAIL: _____ WEBSITE: _____

CELL PHONE # : _____ (IF APPLICABLE)

COMMENTS: _____

BID REPRESENTATIVE SIGNATURE: _____

DATE: _____