

NIABI ZOO COMMUNITY ADVISORY BOARD – MAY 2018 MEETING

IN ATTENDANCE

Bill Nelson – Chair	Kat Broughton	John Peters
Liz Dierolf – Vice Chair	Dr. Laura Crowe	Luke VanLandegen
Gerald Correthers - Secretary	Mik Holgersson	
Lee Jackson – Niabi Zoo Director	Kathy Matherly	

MEETING MINUTES

1. Minutes approval for Apr. – motion: Luke V., 2nd: Kathy M., minutes approved
2. Guests: Scott Lohman, Kai Swanson
3. Reminder: Open Meetings Act training required for all members
4. Welcome to new member, John Peters, Blackhawk Bank & Trust, approved by Forest Preserve at their last meeting
5. Lee J. took group on full tour of Zoo, noted new exhibits this season (duikers, Pallas' cats, dwarf caiman), reviewed latest in master planning and additional species being added during the 2018 season (flamingoes, prairie dogs). Fencing and infrastructure updates will be happening, along with mural painting of several structures by Zoo maintenance employee who is an artist; concrete animals throughout Zoo already painted by employee, and large red barn (tunnel for train) and playground-adjacent restrooms' wall will be painted with colorful murals. Liz D. suggested opportunity to get community involved to feel connected to Zoo by opening mural painting to members for a day (would need parameters and volunteer help, likely)
6. Sub-Committee to develop draft By-Laws, 501(c)3 organization structure:
 - i. Luke V., Kathy M., Lee J., and Bill N. met and reviewed Niabi Society's documents and made changes to create new document – name to be Niabi Zoo Foundation
 - ii. Kathy M./Kai Swanson will approach Mark Schwiebert about reviewing documents from legal standpoint pro bono
 - iii. Liz D. suggested by-laws be sure to include term limits and a requirement to be involved both in a volunteer capacity and in a monetary capacity (no set amount to donate required, but grantors and individual donors will be more trusting and supportive if we can show that all board members give/100% participation)
 - iv. **By-Laws Sub-Committee met again 5/16/2018 at 5:30pm at Niabi Zoo**
7. Surveys:

- a. Bill N. – survey sub-group met with Don McClain, will meet again late May to follow up and get preliminary survey questions/structure for full group to discuss in June meeting; hope is to survey Zoo visitors yet this season
8. Master Planning – report from Lee: drafts of revised layout for future buildings/exhibits shared; current steps are looking at phases for projects and will do a deeper dive into costs and projected growth anticipated with new exhibits;
 - a. group supportive of Lee/planners' work and feels Zoo is on a great path to further enhance a solid, high-quality community attraction
 - b. Master planning team back on-site and CAB members welcome to attend: June 11 & 12, approx. 9:00a – 5:00p
9. Next meeting:
 - a. See draft of survey
 - b. Follow-up report from 501(c)3 committee/attorney's review of by-laws
 - c. Master planning update
10. Motion to adjourn: Luke V., 2nd – Liz D. Adjourn: 8:04pm

Next meeting: Monday, June 4th, 2018 – 5:30pm at Niabi Zoo