

NIABI ZOO OVERSIGHT COMMITTEE AGENDA -- 1/9/17 at 4:00 PM
13010 Niabi Zoo Road, Coal Valley, IL – Administrative Building, Education Room



Call to Order & Roll Call:

Presentation – Review of 2016 and Strategic Vision Document – Lee Jackson & Amy Behning

Consent Agenda**:

- Niabi Zoo Fund and Niabi Zoo Improvement Fund Budget Performance Report*
- Niabi Zoo Fund and Niabi Zoo Improvement Fund Balance Sheet Report*
- Animal Inventory Report for the month of December*
- Scarlet Behrens – Guest Services Manager December Report*
- Scott Hesselberg – Niabi Zoo Maintenance Superintendent December Report*

Old Business:

- Approval of minutes from the December 12, 2016 meeting

New Business:

- Update from Mr. Lee Jackson, Zoo Director
- Proposed Niabi Zoo membership fees and benefits adjustments
- Proposed train fare increase
- Institution of \$3 per car parking charge
- Discontinuation of discounts on Tuesdays
- Update from Niabi Zoological Society – John Ferrell

Task Force Reports*

Meeting Schedule

4:00pm, Monday February 13th

4:00pm, Monday March 13th

Remainder of 2017 meeting dates/times/locations to be determined

Public Comment:

Adjourn

The next meeting of the Oversight Committee will Monday, February 13th at 4:00pm

* items are in members packets

**All items under the consent agenda are considered routine and will be approved by one motion. There will be no separate discussions of these items unless a Committee Member so requests. In this case, that item will move from the Consent Agenda to New Business to be considered.



Budget Performance Report

Fiscal Year to Date 01/06/17
 Include Rollup Account and Rollup to Object

Account	Account Description	Adopted Budget	Budget Amendments	Amended Budget	Current Month Transactions	YTD Encumbrances	YTD Transactions	Budget - YTD Transactions	% Used/ Rec'd	Prior Year Total
Fund 131 - Niabi Zoo										
REVENUE										
311	Property taxes									
311.10	Property taxes	925,000.00	.00	925,000.00	.00	.00	387,131.15	537,868.85	42	922,464.28
311.12	Collectors auction account	300.00	.00	300.00	.00	.00	.00	300.00	0	143.03
	311 - Property taxes Totals	\$925,300.00	\$0.00	\$925,300.00	\$0.00	\$0.00	\$387,131.15	\$538,168.85	42%	\$922,607.31
331	Federal grants-culture&recreatio									
331.70	Federal grants-culture&recreatio	.00	.00	.00	.00	.00	2,978.20	(2,978.20)	+++	.00
	331 - Federal grants-culture&recreatio Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,978.20	(\$2,978.20)	+++	\$0.00
335	Replacement revenue									
335.15	Replacement revenue	175,797.00	(175,797.00)	.00	.00	.00	.00	.00	+++	168,332.41
	335 - Replacement revenue Totals	\$175,797.00	(\$175,797.00)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$168,332.41
347	Zoo admissions fees									
347.20	Zoo admissions fees	680,000.00	75,000.00	755,000.00	.00	.00	402,846.42	352,153.58	53	647,418.53
347.21	Zoological Society Fees-Carrousel & adoption	.00	.00	.00	.00	.00	33.68	(33.68)	+++	53.00
347.22	Zoo train fees	195,000.00	50,000.00	245,000.00	.00	.00	121,136.00	123,864.00	49	180,959.50
347.23	Zoo education program fees	23,280.00	.00	23,280.00	.00	.00	10,249.00	13,031.00	44	41,046.50
347.24	Zoo animal show/outreach fees	10,500.00	.00	10,500.00	.00	.00	175.00	10,325.00	2	6,875.00
347.25	Zoo pony ride fees	28,000.00	.00	28,000.00	.00	.00	7,068.31	20,931.69	25	31,306.07
347.26	Zoo special events fees	16,220.00	.00	16,220.00	.00	.00	9,216.00	7,004.00	57	32,096.19
347.27	Zoo animal feed station fees	118,000.00	.00	118,000.00	.00	.00	82,927.96	35,072.04	70	138,666.41
347.28	Zoo gift shop	300,000.00	.00	300,000.00	.00	.00	163,802.42	136,197.58	55	170,173.66
347.29	Zoo membership fees	.00	.00	.00	.00	.00	26,895.94	(26,895.94)	+++	33,391.07
	347 - Zoo admissions fees Totals	\$1,371,000.00	\$125,000.00	\$1,496,000.00	\$0.00	\$0.00	\$824,350.73	\$671,649.27	55%	\$1,281,985.93
361	Investment earnings									
361.10	Investment earnings	750.00	.00	750.00	420.87	.00	2,582.14	(1,832.14)	344	2,034.52
361.30	Collector's interest '90	100.00	.00	100.00	.00	.00	61.31	38.69	61	127.41
	361 - Investment earnings Totals	\$850.00	\$0.00	\$850.00	\$420.87	\$0.00	\$2,643.45	(\$1,793.45)	311%	\$2,161.93
362	Zoo land rentals									
362.58	Zoo land rentals	855.00	.00	855.00	.00	.00	.00	855.00	0	600.00
362.59	Zoo concessions	35,000.00	.00	35,000.00	.00	.00	8,742.21	26,257.79	25	20,110.50
362.60	Zoo owned house rents	3,600.00	.00	3,600.00	.00	.00	600.00	3,000.00	17	3,600.00
	362 - Zoo land rentals Totals	\$39,455.00	\$0.00	\$39,455.00	\$0.00	\$0.00	\$9,342.21	\$30,112.79	24%	\$24,310.50
364	Contributions fr private sources									
364.10	Contributions fr private sources	75,680.00	.00	75,680.00	.00	.00	11,636.06	64,043.94	15	48,592.76
	364 - Contributions fr private sources Totals	\$75,680.00	\$0.00	\$75,680.00	\$0.00	\$0.00	\$11,636.06	\$64,043.94	15%	\$48,592.76
369	Refunds/rebates for prior years									
369.93	Refunds/rebates for prior years	.00	.00	.00	.00	.00	.00	.00	+++	7,860.00
369.94	Miscellaneous - other revenue	.00	.00	.00	.00	.00	.00	.00	+++	46.00
	369 - Refunds/rebates for prior years Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$7,906.00



Budget Performance Report

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Fund 131 - Niabi Zoo										
REVENUE										
391	Transfer from FP general fund									
391.60	Transfer from FP general fund	.00	175,797.00	175,797.00	.00	.00	.00	175,797.00	0	.00
391.62	Transfer from hotel motel tax	126,750.00	.00	126,750.00	.00	.00	93,669.01	33,080.99	74	280,025.78
391.66	Transfer from FP Niabi Zoo Improvement Fund	.00	440,645.38	440,645.38	.00	.00	440,645.38	(3.25)	100	.00
391.67	Transfer from FP Long Term Debt	.00	.00	.00	.00	.00	3.25	(3.25)	+++	.00
	391 - Transfer from FP general fund Totals	\$1,26,750.00	\$616,442.38	\$743,192.38	\$0.00	\$0.00	\$534,317.64	\$208,874.74	72%	\$280,025.78
392	Sales of junk or salvage value									
392.11	Sales of junk or salvage value	.00	.00	.00	.00	.00	.00	.00	+++	509.75
	392 - Sales of junk or salvage value Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$509.75
393	Bond Premium Bond Issuance									
393.60	Bond Premium Bond Issuance	.00	.00	.00	.00	.00	.00	.00	+++	97,066.90
393.70	Bond Proceeds	.00	.00	.00	.00	.00	.00	.00	+++	3,125,000.00
	393 - Bond Premium Bond Issuance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,222,066.90
	REVENUE TOTALS	\$2,714,832.00	\$565,645.38	\$3,280,477.38	\$420.87	\$0.00	\$1,772,399.44	\$1,508,077.94	54%	\$5,958,499.27
EXPENSE										
411	Salaries and wages									
411.00	Salaries and wages	805,156.00	39,049.00	844,205.00	27,705.48	.00	380,456.49	463,748.51	45	709,360.93
411.10	Seasonal Salaries & Wages	276,758.00	.00	276,758.00	1,911.21	.00	126,612.03	150,145.97	46	209,803.07
411.NS	Seasonal Salaries & Wages-Niabi Zoological Society	37,430.00	.00	37,430.00	.00	.00	7,406.45	30,023.55	20	39,223.94
	411 - Salaries and wages Totals	\$1,119,344.00	\$39,049.00	\$1,158,393.00	\$29,616.69	\$0.00	\$514,474.97	\$643,918.03	44%	\$958,387.94
412	Overtime									
412.00	Overtime	.00	20,000.00	20,000.00	582.17	.00	20,520.88	(520.88)	103	30,503.38
412.10	Seasonal overtime	.00	.00	.00	.00	.00	1,621.16	(1,621.16)	+++	2,016.58
412.NS	Overtime for Zoological Society	.00	.00	.00	.00	.00	54.25	(54.25)	+++	13.72
	412 - Overtime Totals	\$0.00	\$20,000.00	\$20,000.00	\$582.17	\$0.00	\$22,196.29	(\$2,196.29)	111%	\$32,533.68
413	Employee Health Benefits									
413.00	Employee Health Benefits	265,551.00	(78,865.00)	186,686.00	5,716.23	.00	83,535.87	103,150.13	45	130,317.89
	413 - Employee Health Benefits Totals	\$265,551.00	(\$78,865.00)	\$186,686.00	\$5,716.23	\$0.00	\$83,535.87	\$103,150.13	45%	\$130,317.89
414	Uniform/Clothing									
414.00	Uniform/Clothing	9,120.00	.00	9,120.00	.00	.00	3,143.26	5,976.74	34	6,842.22
	414 - Uniform/Clothing Totals	\$9,120.00	\$0.00	\$9,120.00	\$0.00	\$0.00	\$3,143.26	\$5,976.74	34%	\$6,842.22
521	Office Supplies									
521.00	Office Supplies	3,000.00	.00	3,000.00	.00	.00	432.97	2,567.03	14	1,117.08
	521 - Office Supplies Totals	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$432.97	\$2,567.03	14%	\$1,117.08
522	Operating Supplies									
522.00	Operating Supplies	167,097.00	10,000.00	177,097.00	1,812.46	.00	107,520.56	69,576.44	61	178,104.64
522.GS	Gift Shop merchandise supplies	136,600.00	.00	136,600.00	.00	.00	26,988.61	109,611.39	20	90,334.47
	522 - Operating Supplies Totals	\$303,697.00	\$10,000.00	\$313,697.00	\$1,812.46	\$0.00	\$134,509.17	\$179,187.83	43%	\$268,439.11



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Fund 131 - Niabi Zoo										
EXPENSE										
523	Repair/Maintenance Supplies									
523.00	Repair/Maintenance Supplies	47,150.00	.00	47,150.00	.00	.00	15,330.70	31,819.30	33%	53,323.36
	523 - Repair/Maintenance Supplies Totals	\$47,150.00	\$0.00	\$47,150.00	\$0.00	\$0.00	\$15,330.70	\$31,819.30	33%	\$53,323.36
524	Small Tools & Equip under \$1,000									
524.00	Small Tools & Equip under \$1,000	26,325.00	.00	26,325.00	.00	.00	6,054.70	20,270.30	23%	18,515.17
	524 - Small Tools & Equip under \$1,000 Totals	\$26,325.00	\$0.00	\$26,325.00	\$0.00	\$0.00	\$6,054.70	\$20,270.30	23%	\$18,515.17
526	Food Purchases									
526.00	Food Purchases	9,135.00	.00	9,135.00	.00	.00	1,277.43	7,857.57	14%	5,614.60
	526 - Food Purchases Totals	\$9,135.00	\$0.00	\$9,135.00	\$0.00	\$0.00	\$1,277.43	\$7,857.57	14%	\$5,614.60
527	Books & Periodicals									
527.00	Books & Periodicals	700.00	.00	700.00	.00	.00	12.33	687.67	2%	416.85
	527 - Books & Periodicals Totals	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$12.33	\$687.67	2%	\$416.85
528	Zoo Animals									
528.00	Zoo Animals	5,000.00	.00	5,000.00	.00	.00	3,394.00	1,606.00	68%	291.92
	528 - Zoo Animals Totals	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$0.00	\$3,394.00	\$1,606.00	68%	\$291.92
630	Training & Education									
630.00	Training & Education	11,491.00	.00	11,491.00	.00	.00	1,694.00	9,797.00	15%	2,572.79
	630 - Training & Education Totals	\$11,491.00	\$0.00	\$11,491.00	\$0.00	\$0.00	\$1,694.00	\$9,797.00	15%	\$2,572.79
631	Professional Services									
631.00	Professional Services	126,588.00	29,014.00	155,602.00	.00	.00	129,019.58	26,582.42	83%	282,612.43
	631 - Professional Services Totals	\$126,588.00	\$29,014.00	\$155,602.00	\$0.00	\$0.00	\$129,019.58	\$26,582.42	83%	\$282,612.43
632	Communications									
632.00	Communications	13,679.00	.00	13,679.00	.00	.00	5,200.82	8,478.18	38%	23,533.34
	632 - Communications Totals	\$13,679.00	\$0.00	\$13,679.00	\$0.00	\$0.00	\$5,200.82	\$8,478.18	38%	\$23,533.34
633	Travel									
633.00	Travel	18,200.00	.00	18,200.00	.00	.00	910.73	17,289.27	5%	2,821.10
	633 - Travel Totals	\$18,200.00	\$0.00	\$18,200.00	\$0.00	\$0.00	\$910.73	\$17,289.27	5%	\$2,821.10
634	Publishing									
634.00	Publishing	6,090.00	.00	6,090.00	.00	.00	544.66	5,545.34	9%	3,020.16
	634 - Publishing Totals	\$6,090.00	\$0.00	\$6,090.00	\$0.00	\$0.00	\$544.66	\$5,545.34	9%	\$3,020.16
635	Printing & Duplicating									
635.00	Printing & Duplicating	14,700.00	.00	14,700.00	.00	.00	103.42	14,596.58	1%	3,680.42
	635 - Printing & Duplicating Totals	\$14,700.00	\$0.00	\$14,700.00	\$0.00	\$0.00	\$103.42	\$14,596.58	1%	\$3,680.42
636	Insurance									
636.00	Insurance	.00	.00	.00	.00	.00	201.00	(201.00)	+++	600.00
	636 - Insurance Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$201.00	(\$201.00)	+++	\$600.00
637	Public Utility Services									
637.00	Public Utility Services	102,000.00	.00	102,000.00	.00	.00	34,444.73	67,555.27	34%	83,328.23
	637 - Public Utility Services Totals	\$102,000.00	\$0.00	\$102,000.00	\$0.00	\$0.00	\$34,444.73	\$67,555.27	34%	\$83,328.23



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Fund 131 - Niabi Zoo										
EXPENSE										
638	Repairs & Maintenance									
638.00	Repairs & Maintenance	28,450.00	.00	28,450.00	.00	.00	22,325.89	6,124.11	78%	37,008.68
	638 - Repairs & Maintenance Totals	\$28,450.00	\$0.00	\$28,450.00	\$0.00	\$0.00	\$22,325.89	\$6,124.11	78%	\$37,008.68
639	Rentals									
639.00	Rentals	7,600.00	.00	7,600.00	.00	.00	3,025.90	4,574.10	40%	5,758.80
	639 - Rentals Totals	\$7,600.00	\$0.00	\$7,600.00	\$0.00	\$0.00	\$3,025.90	\$4,574.10	40%	\$5,758.80
642	Dues & memberships									
642.00	Dues & memberships	16,898.00	.00	16,898.00	.00	.00	4,154.81	12,743.19	25%	8,344.59
	642 - Dues & memberships Totals	\$16,898.00	\$0.00	\$16,898.00	\$0.00	\$0.00	\$4,154.81	\$12,743.19	25%	\$8,344.59
644	Outside Contractual									
644.00	Outside Contractual	42,521.00	.00	42,521.00	.00	.00	25,232.47	17,288.53	59%	23,717.81
	644 - Outside Contractual Totals	\$42,521.00	\$0.00	\$42,521.00	\$0.00	\$0.00	\$25,232.47	\$17,288.53	59%	\$23,717.81
762	Buildings \$2,000-\$4999									
762.00	Buildings \$2,000-\$4999	.00	4,337.00	4,337.00	.00	.00	5,828.91	(1,491.91)	134%	5,549.43
	762 - Buildings \$2,000-\$4999 Totals	\$0.00	\$4,337.00	\$4,337.00	\$0.00	\$0.00	\$5,828.91	(\$1,491.91)	134%	\$5,549.43
763	Infrastructure \$2,000-\$14,999									
763.00	Infrastructure \$2,000-\$14,999	.00	.00	.00	.00	.00	.00	.00	+++	9,020.00
	763 - Infrastructure \$2,000-\$14,999 Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$9,020.00
764	Mach & Equipment \$1,000-\$4,999									
764.00	Mach & Equipment \$1,000-\$4,999	11,000.00	.00	11,000.00	.00	.00	.00	11,000.00	0	13,045.18
	764 - Mach & Equipment \$1,000-\$4,999 Totals	\$11,000.00	\$0.00	\$11,000.00	\$0.00	\$0.00	\$0.00	\$11,000.00	0%	\$13,045.18
766	Building Remodeling over \$5,000									
766.00	Building Remodeling over \$5,000	.00	83,852.00	83,852.00	.00	.00	59,327.00	24,525.00	71%	.00
	766 - Building Remodeling over \$5,000 Totals	\$0.00	\$83,852.00	\$83,852.00	\$0.00	\$0.00	\$59,327.00	\$24,525.00	71%	\$0.00
767	Infrastructure over \$15,000									
767.00	Infrastructure over \$15,000	50,000.00	100,000.00	150,000.00	.00	.00	.00	150,000.00	0	.00
	767 - Infrastructure over \$15,000 Totals	\$50,000.00	\$100,000.00	\$150,000.00	\$0.00	\$0.00	\$0.00	\$150,000.00	0%	\$0.00
768	Mach & Equipment over \$5,000									
768.00	Mach & Equipment over \$5,000	.00	22,016.00	22,016.00	.00	.00	8,878.15	13,137.85	40%	11,571.70
	768 - Mach & Equipment over \$5,000 Totals	\$0.00	\$22,016.00	\$22,016.00	\$0.00	\$0.00	\$8,878.15	\$13,137.85	40%	\$11,571.70
870	Bond Issuance Costs									
870.00	Bond Issuance Costs	.00	.00	.00	.00	.00	.00	.00	+++	81,982.03
	870 - Bond Issuance Costs Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$81,982.03
871	Principal									
871.00	Principal	200,000.00	22,706.00	222,706.00	.00	.00	200,000.00	22,706.00	90%	200,000.00
	871 - Principal Totals	\$200,000.00	\$22,706.00	\$222,706.00	\$0.00	\$0.00	\$200,000.00	\$22,706.00	90%	\$200,000.00
872	Interest									
872.00	Interest	161,593.00	(78,109.00)	83,484.00	.00	.00	51,624.16	31,859.84	62%	169,692.50
	872 - Interest Totals	\$161,593.00	(\$78,109.00)	\$83,484.00	\$0.00	\$0.00	\$51,624.16	\$31,859.84	62%	\$169,692.50



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Fund 131 - Niabi Zoo										
EXPENSE										
873	Credit Card Service Fee									
873.00	Credit Card Service Fee	20,000.00	.00	20,000.00	.00	.00	10,195.84	9,804.16	51%	16,406.77
	873 - Credit Card Service Fee Totals	\$20,000.00	\$0.00	\$20,000.00	\$0.00	\$0.00	\$10,195.84	\$9,804.16	51%	\$16,406.77
878	Payment to escrow									
878.00	Payment to escrow	.00	.00	.00	.00	.00	.00	.00	+++	3,170,004.43
	878 - Payment to escrow Totals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	+++	\$3,170,004.43
991	Transfer to Other Agencies									
991.12	Transfer to Other Agencies	95,000.00	126,000.00	221,000.00	.00	.00	18,750.00	202,250.00	8	146,721.95
	991 - Transfer to Other Agencies Totals	\$95,000.00	\$126,000.00	\$221,000.00	\$0.00	\$0.00	\$18,750.00	\$202,250.00	8%	\$146,721.95
	EXPENSE TOTALS	\$2,714,832.00	\$300,000.00	\$3,014,832.00	\$37,727.55	\$0.00	\$1,365,823.76	\$1,649,008.24	45%	\$5,776,792.16
Fund 131 - Niabi Zoo Totals										
	REVENUE TOTALS	2,714,832.00	565,645.38	3,280,477.38	420.87	.00	1,772,399.44	1,508,077.94	54%	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	300,000.00	3,014,832.00	37,727.55	.00	1,365,823.76	1,649,008.24	45%	5,776,792.16
	Fund 131 - Niabi Zoo Totals	\$0.00	\$265,645.38	\$265,645.38	(\$37,306.68)	\$0.00	\$406,575.68	(\$140,930.30)		\$181,707.11
Grand Totals										
	REVENUE TOTALS	2,714,832.00	565,645.38	3,280,477.38	420.87	.00	1,772,399.44	1,508,077.94	54%	5,958,499.27
	EXPENSE TOTALS	2,714,832.00	300,000.00	3,014,832.00	37,727.55	.00	1,365,823.76	1,649,008.24	45%	5,776,792.16
	Grand Totals	\$0.00	\$265,645.38	\$265,645.38	(\$37,306.68)	\$0.00	\$406,575.68	(\$140,930.30)		\$181,707.11

Account	Account Description	Current YTD Balance	Prior Year Total Actual	Net Change	Change %
Fund Category Governmental funds					
Fund Type Special Revenue					
Fund 131 - Niabi Zoo					
ASSETS					
101.00	Cash	1,511.89	37,819.46	(36,307.57)	(96.00)
101.04	Cash with fiscal agent	.00	1,302.52	(1,302.52)	(100.00)
102.00	Petty Cash	3,040.00	12,540.00	(9,500.00)	(75.76)
105.00	Taxes Receivable	.00	612,839.08	(612,839.08)	(100.00)
105.30	Replacement Taxes Receivable	.00	30,308.05	(30,308.05)	(100.00)
115.00	Accounts Receivable	.00	113,272.33	(113,272.33)	(100.00)
115.50	A/R NSF Checks	255.07	165.25	89.82	54.35
135.00	Int. Rec. on Investments	.00	137.60	(137.60)	(100.00)
151.00	Investments	1,351,000.00	662,000.00	689,000.00	104.08
	ASSETS TOTALS	\$1,355,806.96	\$1,470,384.29	(\$114,577.33)	(7.79%)
LIABILITIES AND FUND EQUITY					
LIABILITIES					
202.00	Accounts Payable	101,462.28	155,000.29	(53,538.01)	(34.54)
216.00	Accrued Payroll	.00	45,900.72	(45,900.72)	(100.00)
220.00	Deposits	150.00	150.00	.00	.00
220.09	American Museum Assoc.	825.00	825.00	.00	.00
221.50	Unclaimed Voucher Checks	3,124.50	3,124.50	.00	.00
221.51	Unclaimed Payroll Checks	82.83	82.83	.00	.00
222.90	Deferred Prop. Tax Revenue	.00	421,714.28	(421,714.28)	(100.00)
	LIABILITIES TOTALS	\$105,644.61	\$626,797.62	(\$521,153.01)	(83.15%)
FUND EQUITY					
271.00	Fund Balance	843,586.67	843,586.67	.00	.00%
	Prior Year Fund Equity Adjustment	\$843,586.67	\$843,586.67	\$0.00	0.00%
	Fund Revenues	.00			
	Fund Expenses	(1,772,399.44)			
	FUND EQUITY TOTALS	\$1,250,162.35	\$843,586.67	\$406,575.68	48.20%
	LIABILITIES AND FUND EQUITY TOTALS	\$1,355,806.96	\$1,470,384.29	(\$114,577.33)	(7.79%)
	Fund 131 - Niabi Zoo Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Type Special Revenue Totals	\$0.00	\$0.00	\$0.00	+++
	Fund Category Governmental funds Totals	\$0.00	\$0.00	\$0.00	+++
	Grand Totals	\$0.00	\$0.00	\$0.00	+++

Animal Inventory Report				
			Month of December 2016	
		QUANTITY	DATE	EXPLANATION
				COST
INCREASES IN INVENTORY				
DECREASES IN INVENTORY				
Rainbow Lorikeet		2.0.1		Euthanized-Medical Reason
Bornean Blood Python		0.0.1		Did not recover from hypothermia

Niabi Zoo Oversight Forest Preserve report for January 2017

Prepared by Lee Jackson

Safety and security

- Met with representative of the Coal Valley police department to begin the creation of an emergency management plan for the zoo. In mid-January I will begin a series of online courses offered by FEMA and the office of homeland security as part of this preparation. I am currently soliciting emergency management plans from similar sized zoological institutions as a first step in the process.
- I am reviewing lethal force protocols we recently received from other zoos so that we can craft our own program. This is a requirement of the AZA and a needed step towards reaccreditation.
- We have begun the systematic removal of extension cords throughout the park and are replacing them with hard wired connections. This is a significant improvement in safety as well as an action that is needed for reaccreditation.

Facilities and Maintenance

- The maintenance staff has been working to make improvements to the electrical service in the reptile house.
- Keeper and maintenance staff have been working to remove the old thatch material from the reptile house and repair and paint the enclosure facades.
- During the course of the work in the reptile building at least 12 enclosures were found to have deteriorated to the point that they pose a risk to animal and staff safety. Corrective measures are under way.
- Improvements to the thermostatic controls of the giraffe house are underway.
- Improvements were made to the thermostatic controls for the HVAC system in the reptile house.
- Mike Petersen and his team came out and did native plant seeding on the area adjacent to the parking lot.

Collections

- The lorikeet flock has been halved over the last 5 or 6 years because of degenerative liver disease. In the last 12 months we have lost 4 birds. This is a dietary issue that is made much worse because the birds are fed nectar by the public so heavily during the summer months. At present we have 24 lorikeets in the collection. Most zoos have moved away from lorikeets because of the widespread nature of this problem, and the lack of any forthcoming solutions. As such we will not be moving lories back into the outdoor aviary in the spring. In order to ethically manage what remains of our flock we must institute a more controlled feeding and overall management plan. We will replace the lories with budgies (parakeets) that can be fed seeds by our guest thus maintaining the interactive experience. We plan on bringing in 200 budgies. The cost of the animals (before shipping) is 1,900 dollars. Even if we could resolve the lorikeet health issues we could only add 4 to 6 new lorikeets for the same cost as adding 200 budgies.

Guest services

GIFTSHOPS:

- Shipments will be arriving in January.

MEMBERSHIP:

- Membership is open Mon, Wed and Friday's 10am-12pm.
- Funbundle (\$174) and Funbundle + (\$223) revamped with Family Museum no longer participating and River Bandits joining for the + version.
- MindFire is currently working on a new decal for the membership and adopt program.

ADOPT:

- Working on some changes to the Adopt program. We are looking to push for more individuals and groups to utilize our Adopt program.

- We are currently updating the animals in the program, adding different benefits, new look to the adopt certificate/fact sheet and getting new pictures of the animals in the program.

POS SYSTEM:

- Almost complete with the layout for the new chart of accounts. Once it is laid out how we want it, a Gateway tech will put it into our system.

Conservation

I have begun work on the development of a number of in-house conservation initiatives for the Niabi Zoo. Below is information on what these programs will look like in general, as well as a description of the first program to be implemented.

These initiatives will all have a number of things in common.

- All will be unique to Niabi. This means that no other zoological institution in North America (and in most cases, North America and Europe) will be doing what we are doing. This will of course change in the future as we bring others onboard, but we will be the leaders.
- All of these projects will take very little space. In most cases they will occupy a 4 x 6 shelving unit to start.
- These projects do not require new staff, and we may be able to use interns and volunteers to do most, if not all, of the work.
- They will be inexpensive. I foresee none of these early projects costing more than 2,500 dollars to get off the ground.
- None of these projects will require building new structures or modifying existing ones. At least not early on.
- Partnerships with universities, Botanical gardens, and other interested zoological facilities will be pursued as part of initial planning.
- No charismatic megafauna. We are not being honest with ourselves, each other, and the general public, if we claim to ever be able to play a real role in the conservation of elephants, blue whales, giraffes, rhinos, polar bears, or tigers. Let alone lead in those efforts. However, the partnerships we develop may in some cases allow us to help support the work of those who do.

All of these initial programs will fall into one of 3 broad categories

- Freshwater fishes and invertebrates
- Terrestrial invertebrates
- Herpetology

The first project will focus on the endemic fishes of Southeast Asian Peat forest.

Overview

Freshwater ecosystems are the most endangered on earth. More so than coral reefs and rain forests. The lakes, rivers, swamps, and streams of the world make up only 0.01 percent of the planet's water, but is home to over 40% of the more than 30,000 described species of fish.

After South America, Southeast Asia contains the highest diversity of freshwater fish on the planet. Peat swamps are poorly understood aquatic habitats in Southeast Asia. They form an extremely challenging habitat for any aquatic animal to live in. They are extremely acidic (sometimes as low as 3 pH) and low hardness and oxygen levels. The water is almost black due to the leached tannins from the spongy floor of slowly decaying vegetation that makes up its substrate.

These areas are under tremendous threat because of drainage for agriculture (especially palm oil), destruction for fuel (the areas are drained and the peat harvested for burning in homes), and from logging, both legal and illegal. Another important reason to preserve these remaining areas beside for their intrinsic value, is the fact that they serve as huge carbon sinks. Destroying these habitats would increase the carbon released into the atmosphere from Southeast Asia by at least 20%.

The birds and mammals of this biome have been fairly well studied. They include some of the region's most iconic species such as orangutans, and hornbills. Very little is known about the reptiles, amphibians, invertebrates, and fishes that live here. About 60% of tropical peat lands are found in Southeast Asia. Indonesia, home to the largest intact tracts of peat swamp left in existence, saw a 41% loss of this habitat in just 15 years between 1990 and 2005. Only 9% of what remains is protected.

The fishes from these waters represent a significant portion of the areas fish diversity. It's believed that up to 20% of the regions fish fauna are found in these waters and nowhere else. That comes out to about 200 species. That's about the same number of species of fish as found in all of Illinois.

Potential Partnerships

I've gotten enthusiastic interest from the Botanical Center, The Toronto Zoo, Tennessee Aquarium and the Department of Zoology at Northwestern Illinois University. We will be meeting after the holidays to discuss our collaboration. I will be reaching out soon to the Chester Zoo in England. I've worked with them on a frog project few years ago and the Director there is also heavily focused on freshwater fishes. The Botanical Center participates in no conservation programs to speak of with the possible exception of a pollinator program. We discuss telling the story of this habitat with some live plants and possibly turning their koi tank into a fish tank from the region. Because of the adaptations evolved in these fish to live in such extreme environments, the people at Western are interested in setting up studies investigating aspects of physiology, behavior, and reproduction. I see interns from this school doing a lot of the daily care of the animals once things get off the ground.

Funding

Initially our "roundup for conservation" and conservation Kiosk will provide more than enough to support this work. After an initial investment of about 1,500 dollars, we are looking at about 20 dollars a month to manage the animals.

Staff

- Tammy Schmidt has accepted the Assistant Director position. We hope to have her onboard by the end of January.
- We have begun scheduling interviews for the Curator of Education position.
- Rose Johnson started as a new keeper.

Report

To: The Zoo Oversight Committee

From: The Oversight Board Proposal

Committee:

Terry Brahm, William Nelson, Lee Jackson

Date: January 3, 2017

Background:

At the recent Zoo Oversight meeting, the Sub Committee presented a report that outlined a number of considerations for a “Public – Private Partnership” and the inability for the total operation of a publicly owned facility to be turned over to a private entity to run.

The Sub-Committee was then asked to follow up with proposed operational plan to submit to the Oversight Board.

Terry, Lee and Bill met to explore an operational structure for the zoo that provided oversight, procedure and policy review, and a process for fund raising and society participation. As a part of that discussion, we kept an eye on the strengths of each of the partners, as well as what could be legally supported. The following are a list of those considerations that continued to come to the forefront:

- The Forest Preserve has taxing ability, and is legally the “parent” operating board.
- The Society has the ability to raise tax deductible donations through volunteer efforts.
- The Forest Preserve has the ability to obtain tax deductible donations.
- The Forest Preserve has the ability to obtain government grants.
- The Society has access to private funding sources as a result of their personal connections and personal commitment.
- The Forest Preserve has responsibility to follow governmental and association guidelines and rules.

Report:

In our discussion, we continued to come back to a few primary themes.

- The primary purpose of the zoo and any affiliated groups is to Educate, Promote Conservation and Entertain.
- While the present Forest Preserve elected leadership is supportive of a professional staff, there is a concern that it could return to a less professional leadership style.
- It is important to recognize the positive influence of past work by the society and their part in moving toward a more progressive approach to the zoo operations.
- Future improvements to the zoo will require a cooperative spirit toward what could be, and less on what has been.

The following is a proposed structure that we believe is the appropriate direction.

In an effort to think of the individual groups in a new light with new responsibilities, the Forest Preserve Board is referred to as the “Forest Preserve Commission”. The Oversight Committee in this report will be referred to as the “Zoo Board”. The Society will be referred to as the “Foundation”.

The Forest Preserve Commission is charged with providing Park Services to the county of Rock Island. This includes natural resources, camping, boating access, golf, the zoo and other outdoor oriented facilities. They approve all policy, work agreements, hire and fire personnel, and are responsible to the people of Rock Island.

The Zoo Board is an advisory committee that is tasked with setting procedure and recommending policy to the Forest Preserve Commission that pertains to the zoo. They are responsible for setting short and long term goals and plans for the zoo, and reviewing any capital purchases over a set amount. (Recommendation is \$10,000 at this time.) The Zoo Board would review and recommend a budget to the Forest Preserve Commission. The Zoo Board would request that the Foundation raise funds for specific projects that support the zoo’s mission. Foundation fund raisers would be approved by the Zoo Board and recommended to the Forest Preserve Commission.

The Foundation is a volunteer organization that is an emissary for the zoo and its programs. They would select fund raising projects that the Zoo Board has requested, which support the mission of the zoo. The Foundation would lead a primary fund raising event each year in addition to other seasonal or special event fund raisers that support the zoo mission. Foundation events that use zoo staff or zoo volunteers would be approved by the Zoo Board with a written agreement and may require that staffing costs be offset. Fund Raising events that are staffed primarily by foundation volunteers would require approval by zoo staff, with the understanding that the funds and sponsorships raised, go to the foundation for capital improvements to the zoo. The Foundation members would be a support contact (in cooperation with the zoo director or staff) when approaching funders for sizable donations.

There is additional work that needs to be carried out on this proposal, however, we believe it is a good start of a long term partnership between the zoo, the Forest Preserve and the Society for the following reasons:

Final policy, employee relations, legal requirements and certifications lie with the staff and the Forest Preserve Council. This does not require special insurance requirements or operational agreements between the Forest Preserve and a separate agency.

The Zoo Board would be responsible for helping to set procedures, policy recommendations, operation concerns identified by staff, long and short term plans as identified by the zoo director and the Forest Preserve Council. The Zoo Board would have a direct link to the Forest Preserve Council as they select the Zoo Board members. On the other hand, as a result of the Zoo Board having an “operational interest”, and working closely with Zoo and Forest Preserve Staff; they become a support group to ensure that operations do not return to non-professional decisions.

The Foundation becomes the cheerleaders for the Zoo by raising funds, working with the Zoo Board on long term goals for the zoo, and providing media enticing events that support the mission of the zoo. As a result of the actions of the Foundation, meaningful upgrades and additions to the zoo are celebrated because of their community endeavors.

Recommendation:

The Sub-Committee recommends that the Oversight Board accept the report as the proposed template for a public-private relationship. The Oversight Board may have some suggestions or changes that should be included and we look forward to any discussion that might move this along.

If this is the template that the Oversight Board accepts, they may wish to set a new subcommittee to work out details, or they can be done over time as the Oversight Committee moves forward with more responsibility setting procedures and policy for the zoo.

Submitted by:

Terry Brahm, William Nelson, Lee Jackson