

**NOTICE TO BIDDERS**  
**Illiniwek Forest Preserve Residence Roof Replacement**  
**ROCK ISLAND FOREST PRESERVE DISRICT**  
**BID ID#: 2023-002**  
**Illiniwek Forest Preserve**  
**836 State Ave, Hampton, IL 61256**

May 19, 2023

**To Whom It May Concern;**

The Rock Island County Forest Preserve District is requesting bids for the replacement of a roof to the site superintendent's residence at Illiniwek Forest Preserve in Hampton, Illinois. The price shall include all costs complete, including freight, delivery, labor, equipment and materials to be properly installed to either the District's or any applicable manufacturer's specifications to the location noted on the proposal form. Please respond using the enclosed Proposal Bid form.

The sealed bid marked Illiniwek Forest Preserve Residence Roof Replacement – Bid ID#:2023-002 must be received no later than 2:00 PM, Thursday, June 8<sup>th</sup>, 2023 in the Forest Preserve Office, 19406 Loud Thunder Road, Illinois City, IL, 61259. The bids will be publicly opened and read aloud immediately thereafter. Only bids using the enclosed proposal forms will be considered.

The Rock Island County Forest Preserve District is not subject to Excise Tax or Illinois State Sales Tax.

The bids will be considered on services and equipment complying substantially with specifications stated in the scope of work, any deviation or substitution needs to be stated and described in detail. Standard catalog sheets or technical data will not be accepted in lieu of this requirement, however, descriptive literature showing complete specifications for the item being bid is not discouraged. The Rock Island County Forest Preserve District will make the sole determination on whether such substitutions are equivalent to the equipment specified.

**Scope of Work:**

- Work may be performed any weekday between 7:00 AM and 5:00 PM and on weekends 8:00 AM and 4:00 PM upon execution of a contract.
- Upon notification of the award of the bid, a work plan shall be provided to the Illiniwek Site Superintendent and mobilization nor any work shall commence until the work plan is approved by the Site Superintendent.
- Contractor will be required to perform all locates of existing lines and utilities as needed.
- Contractor will be required to obtain all permits as necessary to complete the work.
- All work must be completed no later than 5:00 PM on September 22, 2023. Liquidated damages will be assessed at \$500 beginning on September 23<sup>rd</sup> if all specified work is not completed as determined by the Illiniwek Site Superintendent and/or District Director.
- The work will consist of removal and reinstallation of the existing asphalt shingled roof, underlayment and drip edge.

- All debris from the existing roof shall be taken off site by the contractor.
- Upon removal of the underlayment an inspection of the roof sheathing should occur, any rotten or damaged sheathing should be reported to the Site Superintendent for inspection. Any and all roofing sheathing replacement shall be approved by the Site Superintendent before replacement occurs.
- Rough roof dimensions include 62' long, peak is 16' from the edge on both sides. Garage is attached to the residence. There are two valleys, the peak is 32' long, edge of roof to garage peak is 14' on both sides. Roof includes two attic vents, two plumbing vents and one utility vent.
- New asphalt felt roofing underlayment and waterproof shingle underlayment should be used in the valleys.
- New white drip edge should also be installed.
- New 30-year architectural shingles shall be installed.
- Attic ridge vent should be replaced and attached garage should have a ridge vent installed.
- Literature with specifications and choices of colors for the 30-year architectural shingle should be submitted with the bid, please do not submit actual shingle samples.
- Contractors may submit more than one bid if those so choose.

**Direct Questions and Site Visit Information:**

Direct questions about the Illiniwek Forest Preserve Residence Roof Replacement, contact Mike Petersen, Illiniwek Site Superintendent, (309) 203-1404, Monday through Friday 7:00 AM-3:30 PM. Contractors should contact Mr. Petersen before visiting the proposed worksite.

**District's Definition of a Responsible Bidder:**

A responsible bidder, in the case of bidders, for construction projects, new facilities or renovation of current facilities and road projects over \$30,000 at the District's Niabi Zoo, Indian Bluff Golf Course or parks or preserves under the jurisdiction of the Forest Preserve District. The Forest Preserve Commission of Rock Island County may consider the following in its determination:

A. Certificate/proof to transact business within the State of Illinois per 805 ILCS 5/13 of the Business Corporation Act of 1983.

B. Evidence of compliance with: 1. Federal Employer Tax Identification Number or Social Security Number (for individuals) through the submission of a W-9 to the District. 2. Provisions of Section 2000(e) of Chapter 21, Title 42 of the United States Code and Federal Executive Order No. 11246 as amended by Executive Order No. 11375 (known as the Equal Opportunity Employer provisions).

C. Certificate of insurance indicating the following coverages with each project bid which include general liability, worker's compensation, completed operations, automobile, hazardous occupation, product liability and professional liability.

D. Compliance with all provisions of 820 ILCS 130 Illinois Prevailing Wage Act, including wages, medical and hospitalization insurance, and retirement for those trades as covered in the Act.

E. Participation in apprenticeship and training programs applicable to the work performed on the project which are approved and registered with the United States Department of Labor's Apprenticeship and Training.

F. The provisions of the District's Responsible Bidder Resolution shall not apply to federally funded projects, Illinois Department of Transportation, any grants or awarded funds to the District if such application would jeopardize the receipt or use of funds in support of such a project.

G. Disclosure of the names and address of each subcontractor from whom the contractor has accepted a bid and/or intends to hire on any part of such project put forth to bid.

H. A copy of the contractor's written program for the prevention of substance abuse.

I. Certification from the bidder that all employees expected to perform work on the project have completed a 10-hour or greater OSHA safety program in the last 5 years. Only workers who have satisfactorily completed a 10-hour or greater OSHA safety program will be allowed to participate in the project. The bidder must have copies of employee OSHA cards on file and the Forest Preserve District may request that the bidder provide copies of employee OSHA cards. Failure to produce an employee's OSHA card may result in a determination that a bidder is not a responsible bidder.

J. Compliance with any bid or performance bond as required with such project.

K. Any other factors which are relevant to the determination of a bidder's ability to carry out the requirements of the project in accordance with what may be expected or demanded under the terms of the contract.

**Prevailing Wage Rates:**

This contract is subject to an "AN ACT regulating wages of laborers, mechanics and other workers employed in any public works by the State, County, City or any public body or any political subdivision or by anyone under contract for public works", approved June 26, 1941, as amended, except that where a prevailing wage violates a Federal law, order, or ruling, the rate conforming to the Federal law, order, or ruling shall govern. The "prevailing rate of wages" will be used for this contract. The following conditions will be required: Not less than prevailing rate of wages for Rock Island County as found by the Illinois Department of Labor or determined by a court on review shall be paid to all laborers, workers and mechanics performing work under this contract. These prevailing rates of wages are included in this contract. The contractor and each subcontractor shall keep an accurate record showing the names and occupations of all laborers, workers and mechanics employed by them on this contract, and also showing the actual hourly wages paid to each of such persons. The submission by the contractor and each subcontractor of payrolls, or copies thereof, is required. The contractor and each subcontractor shall preserve their weekly payroll records for a period of three years from the date of completion of this contract. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid by Rock Island County, the revised rates as provided by the public body shall apply to this contract. Please access Rock Island County Forest Preserve District Website ([www.ricfpd.org](http://www.ricfpd.org)) for Prevailing Wage Information or the Illinois Department of Labor ([www.illinois.gov/idol/Pages/default.aspx](http://www.illinois.gov/idol/Pages/default.aspx))

**Insurance:**

The contractor shall provide insurance in the following coverage and amounts, and shall submit certificates from his insurance company indicating the coverage in force prior to starting work. Worker's Compensation Statutory Manufacturers & Contractors Liability \$1,000,000-500,000 Property Damage - per accident \$1,000,000 Aggregate \$2,000,000 Automobile Liability including Hired & non-owned autos \$1,000,000-500,000 Per accident \$1,000,000 Permits & Building Codes: The Contractor will need to acquire and provide all required permits to the Owner and the Contractor shall comply with all applicable local building codes. Those building codes and regulations supersede any conflicting specifications contained herein.

**Bid Bond:**

A bid bond or bid security (certified check) in the amount of 5% of the bid amount shall be submitted with the enclosed bid form.

**Contract:**

The Forest Preserve Commission approved Contractor should provide a contract for the approved lump sum amount of the Illiniwek Forest Preserve Residence Roof Replacement – Bid ID# 2023-002 within seven business days of Forest Preserve Commission approval. Should the District and successful Contractor not come to terms on a contract within fourteen (14) days of receipt of a contract by the approved Contractor, the District reserves the right to request an agreement with the next responsible bidder.

**Safety Regulations:**

The Contractor shall have the responsibility of enforcing strict adherence to all federal, state and local job safety rules and regulations regarding job-site operations this includes the responsibility of utility locates.

**General Requirements:**

Compliance with the laws of Illinois & District responsible bidder requirements. Once work has commenced the Contractor is responsible for being at the site each day until the work is completed when working conditions present themselves. Work may commence once a contract is secured. Work shall be completed by September 22<sup>nd</sup>, 2023. Contractor is responsible for verification of actual quantities. The Contractor shall have the responsibility of abiding by all of the Forest Preserve District policies pertaining to vendors and contractors, which shall be provided upon award of the project as required.

The successful bidder agrees to abide by the Rock Island County Forest Preserve District payment procedure in which bills received prior to the 25th day of the month are processed and paid by check on approximately the 25th day of the next month. The Rock Island County Forest Preserve District reserves the right to reject any or all bids, to waive any irregularities in a bid, or to accept that bid which, in the judgment of proper officials, is to be in the best interest of Rock Island County Forest Preserve District.

Sincerely,

Kai Swanson, President

Rock Island County Forest Preserve District

**PROPOSAL FORM**

Illiniwek Forest Preserve Residence Roof Replacement  
ROCK ISLAND FOREST PRESERVE DISRICT  
BID ID#: 2023-002  
Illiniwek Forest Preserve  
836 State Ave, Hampton, IL 61256

Bid Opening-Forest Preserve Office	06/08/23 2:00 PM
ROCK ISLAND COUNTY FOREST PRESERVE COMMITTEE	
Review of bids and recommendation to full Commission	06/13/23 3:30 PM
ROCK ISLAND FOREST PRESEVE COMMISSION	
Approval of bids	06/20/23 5:30 PM

The undersigned, having read the specifications, hereby agrees to furnish to the Rock Island County Forest Preserve District the following goods and services in the SUM or TOTAL NET PRICE:

<u>DESCRIPTION / TYPE</u>	<u>PROJECT COSTS</u>
<b>Illiniwek Residence Roof Replacement Lump Sum</b>	\$ _____
<b>Roof Sheathing Replacement Time &amp; Material Cost</b>	\$ _____

**Contractor agrees with the submittal of a bid that all work must be completed no later than 5:00 PM on September, 2022. Liquidated damages will be assessed at \$500 beginning on September 23, 2023 if all specified work is not completed as determined by the Site Superintendent and District Director.**

WARRANTY PROVIDED:

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Proposal Form Continued for Niabi Zoo Rhino Yard Project  
Continued

FIRM NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

BID REPRESENTATIVE: \_\_\_\_\_ TITLE: \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE/ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_ WEBSITE: \_\_\_\_\_

CELL PHONE # : \_\_\_\_\_ ( IF APPLICABLE)

COMMENTS:

BID REPRESENTATIVE SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_